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FOR INTER-OFFICE USE ONLY **TIME Inc.**

Please address fully, showing addressee's FLOOR and NAME or DEPARTMENT. Incorrectly or insufficiently addressed mail will be delayed.

FLOOR	NAME or DEPARTMENT	FLOOR	NAME or DEPARTMENT	FLOOR	NAME or DEPARTMENT
22	MARY MACKEY BOOK PURCH				

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TUCK IN FLAP
DO NOT SEAL DO NOT STAPLE

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[illegible]

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FLOOR	NAME or DEPARTMENT	FLOOR	NAME or DEPARTMENT
22	John Lutz		